



AGENDA ITEM 2a & 3a



WLFQP Progress Report 5 June 2009

1. 2008/09 Schemes

1.1. WLFQP Administration and support (TfL FU Funding)

2008/09 Spend

The WLFQP £240k LIP and direct TfL FU funding for 2008/09 has either been spent or accrued. Except for the accrued £27k for the implementation of the loading bay improvements in Ealing town centre, the remainder has either been invoiced to TfL or to LB Ealing.

1.2. WLFQP Communication and Marketing (TfL FU Funding)

MVA is supporting FORS arrange meetings with WL Borough Fleet/Transport Managers/Depot Managers.

MVA met Park Royal Partnership's (PRP) Gerry Devine on 31/3/09 to offer support on rolling out freight awareness programme at Park Royal. A one-stop-shop freight event, planned by the WLFQP with FORS funding, has been deferred to a later date. The event was originally scheduled for 21/5/09.

1.3. Implementing Improvements in Heathrow/Hayes/Harlington IBA

LB Hillingdon has implemented directional signage improvements for Horton Road Industrial area and at Dawley Road Ind. Est. and Pump Lane Ind. Est. Work is complete and 2008/09 funding allocation has been spent.

1.4. Implementing Improvements in North Feltham Trading Estate

It was reported at the 17/3/09 SGM that this work is complete and the 2008/09 funding allocation has been spent.

1.5. Freight Audit – North Wembley Industrial Estate

Design work on the proposed improvements is complete and 2008/09 funding allocation has been spent.

1.6. DSP Implementation – Ealing town Centre

LB Ealing confirmed the works has been commissioned. The £27k budget for this work has been accrued by LB Ealing.

1.7. DSP Implementation – Wembley High Road

LB Brent has completed the TRO consultation and will be implementing the scheme using 2009/10 funding. LB Brent appointed MVA in March 2009 to carry out the Harlesden Freight Study using the unspent budget. The study identified Delivery and Servicing Plans for premises with no adjacent legal provision for loading and unloading and that the lack of enforcement was a key contributory factor for loading and unloading problems. The study findings were presented to the Harlesden Town Centre Partnership on 28/4/09 and draft study report has been issued to LB Brent in May 2009. The 2008/09 funding allocation has been spent.

1.8. DSP Implementation – North Harrow town centre

Work is complete and 2008/09 funding allocation has been spent. LB Harrow has invoiced TfL directly.

1.9. DSP Implementation – North End Road

MVA with the support of the Fulham Town Centre Manager met store managers and supply chain managers of chain stores. So far DSPs have been agreed with 8 stores and follow-up meetings are planned in 2008/09. MVA has consulted waste contractors servicing premises on NER over the phone to minimise the impacts of waste collection vehicles on NER.

MVA produced a simplified draft brochure on DSPs for on NER but this has now been superseded by the DSP leaflets that were produced by TfL FU in April 2009.

1.10. West London anti-flytipping actions

It was reported at the 17/3/09 SGM that this work is complete and 2008/09 funding allocation has been spent.

1.11. Identify Goods Vehicle accident hot-spots and work with relevant Boroughs to identify possible causes and remedial action

The draft Report was issued to all WLFQP Borough Officers for comment prior to the 17/3/09 SGM. MVA met with Chris Lines (Head of Road Safety, TfL), Rose Ellis (Head, TfL Cycling Centre of Excellence) and Peter McBride (TfL, Head of Cycling) on 14/4/09. The findings supported TfL's understanding on GV collisions and some of the recommendations were consistent with TfL's plans. TfL agreed to WL Road Safety Officers taking the lead on follow-up actions/ further studies that would be carried out in 2009/10 based on the report recommendation.

The draft report was issued to all WL Road Safety Officers for their comments before the final report is issued. As of 29/5/09 and we have only obtained feedback from LBH&F.

The 2008/09 funding allocation for this work has been spent.

1.12. Use of electric buggies to transport goods in Hounslow TC

Final Report issued to LB Hounslow in May 2009. This work is complete and 2008/09 funding allocation has been spent.

1.13. Use of rickshaws for transporting goods in Hammersmith TC

LBHF have yet to approve the draft Report was issued to LBH&F in January 2009. The 2008/09 funding allocation has been spent.

1.14. Develop Home Delivery Centres and Promote their Use

MVA produced consultation questionnaire for LB Hounslow in February 2009. LB Hounslow has expressed preference that the survey be carried out in-house but no action has been undertaken since. LB Hounslow requested MVA to use the unspent budget to provide support to the borough on reducing the impacts of freight vehicle activity associated with the Borough's highway maintenance/upgrading works. The 2008/09 funding allocation has been spent.

1.15. Alternative Freight Routes Investigation – South Ruislip

Progress on this work has been delayed due to the need to schedule the 2nd residents consultation meeting, which was held on 19/5/09. The study findings and recommendations for improvement were presented to residents and MVA were instructed by LB Hillingdon to proceed with the compilation of the

study report. The draft study report was issued to LB Hillingdon in May 2009. The 2008/09 funding allocation has been spent. LB Hillingdon will repair the infra-red high vehicle detection system at the low bridge on Station Approach.

1.16 Heathrow Freight Study

Workshops were held with Operators and Strategic Stakeholder Workshops on 12/5/09 at BAA. LBS Hillingdon, Hounslow and the WLFQP Manager attended the Strategic Stakeholder Workshops. WLFQP Borough Officers from LBs Brent, Harrow, Ealing and H&F have been reminded to provide feedback to ensure that their concerns are addressed in the study.

2.1. WLFQP 2009/10 Administration

Finance

As of 05/06/09, the WLFQP has spent a total of £25.5k out of the £218k LIP/TfL FU funding for 2009/10. The unspent £192.5k is committed expenditure for WLFQP in 2009/10 for:

WLFQP Admin and Marketing (incl Freight Forums)	£39k
Freight Studies	£68k
Freight Scheme Implementation	£72k (+ £27K from 2009/10 for Ealing town centre implementation)
Freight Scheme Monitoring	3.5k

Fuller breakdown on spend is set out in the WLFQP Financial Statement for Period 1 April 2009 – 29 May 2009.

LB Ealing Finance Dept has yet to issue a PO for WLFQP projects. LB Harrow and LB Brent have confirmed that they will invoice TfL directly once the scheme implementation is complete. MVA are co-ordinating the invoicing arrangements on behalf of the WLFQP.

MVA have prepared a hand-over Note for Chris Calvi-Freeman who will take over from Satbir Gill as the WLFQP LB Hounslow representative from 1 June 2009.

WLFQP IN1 "Draft Project Briefs for Freight Initiatives in 2009-10" dated April 2009 sets out the detailed project briefs for all freight initiatives. These have been distributed and agreed with all borough representatives and with TfL Freight Unit.

MVA prepared the WLFQP work progress and financial reporting for the May 2009 Westtrans Bi-monthly meeting and reported progress at the Pan-London FQP meeting on 27/5/09.

WLFQP Communication and Marketing

The Pan London FQP website is now live (www.londonsfqs.co.uk) and the 17/3/09 SGM documents available on the WLFQP section of the website.

DfT Best Practice, FORS and FTA Newsletter has been emailed to Borough FQP Reps and Borough Fleet Managers.

The 3rd North Feltham Trading Estate (NFTE) Freight Forum meeting is planned on 30/6/09 (local venue for the meeting has yet to be confirmed). MVA have invited Graham Feest of the Association of Industrial

Road Safety Officers (AIRSO) to speak at the forum meeting. AIRSO is supporting FORS on rolling out road safety policies for businesses. The 3rd Uxbridge Freight Forum is provisionally planned for mid July.

The LB Harrow Borough Freight Workshop (BFW) on 7/4/09 was attended by 14 Borough Officers. The LB Hillingdon BFW planned for 24/6/09. MVA met the DfT on 19/5/09 to identify alternative funding sources for FQPs in particular on local freight forums and was told that no direct funding was available. The DfT have been invited to attend the Hillingdon BFW. No dates have agreed for the LB Ealing, H&F and Hounslow BFW.

The One-stop freight event at Park Royal has been postponed indefinitely.

2.2. Monitoring of effectiveness of freight improvement measures in North Feltham Trading Estate

MVA have been appointed by LB Hounslow to undertake the monitoring work which will be carried out as part of the 24/6/09 NFTE Freight Forum Meeting. Driver interview surveys are planned in the week commencing 20/6/09 with the support of the local SNT. The interview surveys will enable Met Police to collect feedback on safety and security issues in the estate.

2.3. Monitoring of effectiveness of freight improvement measures in Heathrow/Hayes/Harlinton IBA

LB Hillingdon proposes to undertake the monitoring in September 2009.

2.4 Implementing study recommendations in Harlesden town centre (previously Implementing recommendations in Wembley Industrial Estate)

LB Brent have agreed to progress with the development of the Harlesden town centre freight map instead of implementing directional signage in Wembley Industrial Estate. MVA presented the study findings to local councillors and business representatives at the Harlesden Town Centre Partnership (HTCP) meeting on 28/4/08 and it was agreed to prioritise the development of the freight map showing loading and unloading locations. MVA have been instructed to proceed with the development of the freight map.

2.5 Partial Implementation and monitoring the effectiveness of freight improvement measures in South Ruislip

LB Hillingdon have yet to commission this work.

2.6 Goods vehicle routing review study in Harrow

LB Harrow has appointed MVA to undertake this work. The first stage of this study will be to collect feedback from the Borough on inappropriate routing through Borough roads. The study is expected to be completed in September 2009.

2.7. Freight Audit Study in Perivale Industrial Estate

LB Ealing have yet to commission this work.

2.8 Monitoring of Improvements for Loading/unloading in Ealing town centre

This work which will commence 3 months after the implementation work is complete.

2.9 Support to Business Premises on implementing Delivery and Servicing Plans (DSP) and monitoring their effectiveness on North End Road

MVA are continuing with work on implementing DSPs with the support of the Fulham Town Centre Manager. DSP templates have been issued to 8 businesses for signing by their management. MVA are meeting waste contractors on 9/6/09. Due to the limited budget the Fulham Town Centre Manager has agreed to undertake the monitoring of the DSP in-house. MVA are liaising with TfL FU to use this work as DSP good practice for other locations in London.

2.10. Loading Bay Improvements Implementation on Wembley High Road

LB Brent has yet to advise the WLFQP on the work programme.

2.11. Loading Bay Improvements Implementation in North Harrow

LB Harrow confirmed that the work has been included into the Boroughs contractors work programme for 2009/10.

2.12. Loading Bay Improvements Implementation in Hatch End Town Centre

LB Harrow confirmed that the work has been included into the Boroughs contractors work programme for 2009/10

2.13. Undertake further GV accident research and implement actions in West London to reduce GV collisions

MVA have yet to receive feedback from all WL Borough Road Safety Officers to agree the actions/ follow-up studies to be undertaken in 2009/10.

2.14. Piloting the use of rickshaws for transporting goods Hammersmith Town Centre

LBH&F have appointed MVA to manage the pilot. MVA have commenced discussions with Courier Systems on planning for the pilot scheme. Courier Systems have commenced a freight push bike pilot scheme in LBK&C.

2.15. Pilot night-time deliveries in selected food retail superstores

MVA have consulted TfL Freight Unit on lessons from the first night-time delivery pilot in Wandsworth. Tesco, Sainsbury's and Waitrose were contacted to identify a suitable store to implement the pilot scheme. Sainsbury have confirmed that there is no suitable store in West London and we are waiting for confirmation from the other retail giants.

2.16. Review of bridge strikes by GVs in West London and to identify common solutions for WL

MVA have developed an inventory of low rail bridges including low bridge signs in West London and have written to Network Rail and London Underground Ltd for bridge strike data (no. of bridge strikes, lighting conditions, UK/foreign driver) for the last 3 years. MVA have consulted DfT Signs team for confirmation on minimum signing standards that are required for low bridges. MVA presented the preliminary findings to the London Bridge Engineering Group (LoBEG) on 3/6/09 for feedback.

2.17. West London Anti-flytipping Support Actions

LB Hounslow has agreed for MVA to undertake a review the Borough resource and budget on enforcement and on clearing commercial fly-tipping. This will involve MVA staff being seconded to LB

Hounslow for a week to provide in-house support to the Borough. The other 5 WL Boroughs have confirmed that their street cleaning (which includes clearing fly-tipped waste) budget for 2009/10 has reduced from previous years.

2.18. Implementing parcel delivery and collection facility at Hounslow Civic Centre

LB Hounslow has advised that progress on this work has been delayed due to staff hand-over. The proposed work programme has yet to be agreed.

2.19 Providing Construction Logistics Plan (CLPs) support to West London Boroughs including promoting the Construction Logistics Toolkit Use

TfL FU has produced the Construction Logistics Plan leaflet which has been distributed to all WL Boroughs. Initial feedback provided to MVA was that Boroughs require further advice on how to roll-out CLP to developers and contractors. MVA and TfL FU have produced further guidance which will be piloted on Planning and Development Control officers in LB Hillingdon and LB Hounslow. MVA and TfL FU have scheduled a meeting with Crossrail on 12/6/09 to offer support on CLPs.